If you are an ARCC *student* and interested in submitting an article, please follow these guidelines:

1. Your story must conform to basic news writing standards. Avoid personal references.

2. Direct quotes from sources are highly encouraged.

3. You need to submit your story with a headline (catchy), a subheadline (brief summary of the article), and two images with summaries of the images. Any people in the photos should be identified (up to four people).

4. Images should be attached as their own files and not embedded into a word document. Make sure each image is uniquely titled and the picture summaries are marked with the image name.

Example
Photo is named: Laurie.jpg
Summary then starts with file name.
Laurie.jpg: Laurie Hertzel speaks to a group of students on the Coon Rapids campus in the Riverview Room.

5. A copy editor will review your submission for consideration in The Campus Eye. Some changes to your article may occur.

6. **Email your submission to thecampuseye.arcc@gmail.com**